



APPLICATION FOR RE-ISSUE OF CERTIFICATE

Personal Details

Family Name:

Given Names:

Date of Birth:

Address:

Postcode:

Telephone Number:

Certificate Details

Trade/Traineeship name:

TCID Number (if known):

Certificate was originally issued on completion of a:

- Apprenticeship
- Traineeship
- Trade Recognition application

Type of Certificate issued:

- Certificate of Proficiency
- Craft Certificate
- Completion Certificate

Date Issued:

Signed:

Date:

How to submit this application

1. Reasons for requesting the re-issue of the certificate must be outlined in a statutory declaration which must be attached to this application.
2. A fee of \$30 is payable with this application. Payment must be by cheque or money order. Cheques should be made payable to NSW Department of Education and Training.
3. Applications must be sent or submitted in person to any State Training Services regional office or to the Vocational Training Tribunal Unit (addresses overleaf).

OFFICIAL USE ONLY

Certificate No.:

Issued by:

Receipt No.:

Date:

SYDNEY METROPOLITAN

Central & Northern Sydney

Level 13, 12 Help Street
Chatswood NSW 2067
Ph: (02) 9242 1700
Fax: (02) 9415 3979

South & South Western Sydney

Level 2, 41– 45 Rickard Road
Bankstown NSW 2200
Ph: (02) 8707 9600
Fax: (02) 9709 5356

Western Sydney & Blue Mountains

Ground Floor,
1618 Wentworth Street
Parramatta NSW 2150
Ph: (02) 9204 7400
Fax: (02) 9635 9775

Vocational Training Tribunal Unit

Level 12, 1 Oxford Street
Darlinghurst NSW 2010
(Locked Bag 53
Darlinghurst NSW 1300)
Phone: (02) 9266 8450
Fax No: (02) 9266 8059

NSW REGIONAL

Hunter & Central Coast

Level 1
State Office Block
117 Bull Street
Newcastle West NSW 2302
Ph: (02) 4974 8570
Fax: (02) 4925 2139

Illawarra & South East NSW

Level 1, Block E
State Office Block
84 Crown Street
Wollongong NSW 2500
Ph: (02) 4224 9300
Fax: (02) 4224 9334

New England

Level 2, 155157 Marius Street
Tamworth NSW 2340
Ph: (02) 6755 5099
Fax: (02) 6766 4120

North Coast & Mid North Coast

Suite 3, Level 4
29 Molesworth Street
Lismore NSW 2480
Ph: (02) 6627 8400
Fax: (02)6621 9994

Riverina

87 Forsyth Street
Wagga Wagga NSW 2650
Ph: (02) 6937 7600
Fax: (02) 6921 0724

Western NSW

Level 1, State Office Block
Cnr Kite & Anson Streets
Orange NSW 2800
Ph: (02) 6392 8500
Fax: (02) 6392 8539