



Department of Education and Training
TRANSFER OF AN APPRENTICESHIP OR TRAINEESHIP
Section 20 Apprenticeship & Traineeship Act, 2001

FORM VT8 October 2001

Application to Transfer an Apprenticeship/Traineeship Training Contract
No. (T/C ID)

I,,prospective employer
hereby seek approval to the transfer of the Apprenticeship / Traineeship Training Contract -
No (T/C ID) in accordance with the information provided on the attached training
contract proforma and the provisions of Section 20 of the Apprenticeship and Traineeship Act 2001.

Consent to the transfer of the apprenticeship or traineeship training contract

I,existing employer
with the consent ofapprentice/trainee
hereby agree to the transfer of the apprenticeship / traineeship training contract between
.....existing employer
andapprentice/trainee
toprospective employer
including the terms and conditions thereof
effective from theday of year.....

Signed by the parties.

Existing Employer Witness Date
(Independent person)

Apprentice/Trainee..... Witness Date.....
(Independent person)

New Employer WitnessDate.....
(Independent person)

This form should be lodged with the Commissioner in conjunction with a training contract transfer application within 14
days from the date the apprentice or trainee commenced work with the new employer.

Alternatively, the form may be sent directly to the new employer's local State Training Centre, together with the following
employer details, verified by the employer: legal name; ABN; trading name; postal address; telephone number/s and e-
mail (if available); a brief description of the industry or principal activity in which the business is engaged; and the
category of employer (private business, government department/agency or group training organisation). The new
employer must also identify their preferred Australian Apprenticeships Centre.

A list of State Training Centres is available from: https://www.training.nsw.gov.au/about_us/sts_contacts.html

Office use only

APPROVED Signature.....Name.....Date.....