

Application to Sub-Contract training delivery under the 2009-2010 Approved Providers List Contract

Clause 3.10.2 of the 2009-2010 APL Contract states: "Sub-contracting (however described) is only permitted where the Department agrees in writing in advance of the proposed arrangement. There must be no sub-contracting which involves either a corporation or individual as referred to in Clause 1.4.3 of the APL Contract."

Your Details

RTO Legal Name:		RTO ID:	
-----------------	--	---------	--

Details relating to the training delivery

(a separate application is required for each Program for each qualification)

<input type="checkbox"/> SSP <input type="checkbox"/> AATP (New Entrant Trainees) <input type="checkbox"/> AATP (Existing Worker Trainees) <input type="checkbox"/> NSW PPP <i>(select only one Program)</i>			
---	--	--	--

Qualification Name:			
---------------------	--	--	--

Course/Site ID:		NTIS ID:	
-----------------	--	----------	--

Will you be subcontracting the entire training delivery for this qualification?	<input type="checkbox"/> Yes <input type="checkbox"/> No
---	--

If No, please state the portion of training delivery (including all modules or units of competency) that you will be sub-contracting:

Details relating to the Sub-Contractor

Legal Name:		Trading Name: <i>(if applicable)</i>	
RTO ID: <i>(if applicable)</i>		NTIS ID: <i>(if applicable)</i>	
ACN: <i>(if applicable)</i>			

Please list the names of the directors/manager/secretary of the sub-contractor company (or if the proposed sub-contractor is an individual, then their name): *(you may attach additional sheets if required)*

Please list the names of all the persons employed by the sub-contractor who will deliver this training: *(you may attach additional sheets if required)*

Additional Information

Please complete the following questions if you are applying to sub-contract training delivery under the NSW PPP or the ATTP for Existing Worker Trainees

(you may attach additional sheets if required)

- Complete questions 1, 2 & 3 to sub-contract job-seeker training.
- Complete questions 4, 5 & 6 to sub-contract existing worker or existing worker traineeship training

1.	What experience does the sub-contractor have in delivering training to job-seekers?
2.	How will the relationships and partnership arrangements with Job Network Providers and other support agencies be maintained within the sub-contracting arrangements?
3.	What access to support services does the sub-contractor have that meet related needs such as work readiness/work experience, mentoring, literacy tuition?
4.	What experience does the sub-contractor have in delivering training to existing workers (including existing worker trainees)?
5.	How will the relationships and partnership arrangements with employers, industry and other peak bodies be maintained within the sub-contracting arrangements?
6.	What is the extent of the sub-contractor's Recognition of Prior Learning services?

Declaration

- I _____
(being the contractor's representative) *(please print name)*
declare the contents of this application to be true and correct.
- I am duly authorised to make this declaration on behalf of and so bind the applicant Registered Training Organisation for:
 - ensuring that, if the sub-contractor intends to further sub-contract, then I will apply to DET in advance for such approval; and
 - accepting full responsibility for the compliance of the sub-contractor with the 2009-2010 APL Contract and the AQTF.

Signature:		Contact Phone:	
e-mail:		Date:	

Complete and fax this form to Training Market Customer Support on (02) 9264 5501. For telephone enquiries, phone (02) 9266 8008 quoting your RTO ID.