Credit may be allowed when the parties to an apprenticeship or traineeship provide evidence that the applicant holds relevant skills that should be taken into account at the commencement of the training contract. The skills may have been gained through previous formal training and attainment of a relevant qualification and/or through work-based training, whether or not the applicant was registered as an apprentice or trainee. Approved credit has the effect of reducing the term of the contract.

Where a person is re-commencing an apprenticeship or traineeship with a new employer having previously been registered as an apprentice or trainee in the same vocation with another employer (whether in NSW or elsewhere), credit is usually calculated based on time spent working as an apprentice or trainee. However, in trade or traineeship vocations where competency-based progression applies, an apprentice should seek credit based on competencies attained rather than time spent in the workplace. The relevant Vocational Training Order maps the number or percentage of completed competencies against the appropriate stage of the apprenticeship. Where a credit request is based on achievement of competencies, a relevant RTO certificate or Statement of Attainment should be provided in support of the application.

Commissioner for Vocational Training

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