

New process for recognition of trade skills

VET
Vocational Education & Training

Changes to the *Apprenticeship and Traineeship Act 2001*

May 2018



We've made changes to the *Apprenticeship and Traineeship Act 2001* to support the needs of business in our dynamic NSW economy.

If you or your worker have trade skills and experience, but have never completed an apprenticeship or obtained formal qualifications in Australia, you can now approach a registered training organisation to have your skills assessed.

To apply to Training Services NSW for a Certificate of Proficiency, you must now have a relevant Australian trade qualification from a registered training organisation.

The skills development and learning outcomes required to gain a Certificate of Proficiency must meet industry and community expectations for qualified trade workers.

A Certificate of Proficiency shows that trade workers are adequately trained to work in a trade through evidence of past employment and experience in that trade, and the successful completion of a relevant Australian qualification.



All changes to the *Apprenticeship and Traineeship Act 2001* commenced on 1 January 2018.



Obtaining a Certificate of Proficiency

Obtain an appropriate Australian qualification, which may include:

- recognition of current competency
- recognition of prior learning and work experience here and overseas
- a tailored study plan developed by a registered training organisation
- completion of gap training at a registered training organisation.

PLUS

Demonstration of trade skills and knowledge in trade employment of three years or more, including at least 12 months in Australia.

If necessary, the commissioner may seek a skills/assessment trade test.

How to obtain a Certificate of Proficiency

A registered training organisation will undertake an assessment of your training and work experience. They will map prior learning and skills to a current qualification, then tailor a training and formal study plan to fill in the gaps so you can gain the appropriate Australian qualification.

After successfully gaining your Australian qualification, you can apply to the Commissioner for Vocational Training at Training Services NSW for a Certificate of Proficiency.

Read the Certificate of Proficiency information for applicants at: training.nsw.gov.au/skills_recognition/trade/index.html

A Certificate of Proficiency is not required for all occupations.

Certificates of Proficiency are required:

- for an Electrical Contractors Licence (Q) or Qualified Supervisor Certificate licence (licences are issued by the NSW Office of Fair Trading)
- to demonstrate trade certification for employment where an employer requires it.

Discover more about recognition of trade skills at: training.nsw.gov.au/skills_recognition/trade/trade_list.html

© State of New South Wales through the Department of Industry 2018. You may copy, distribute and otherwise freely deal with this publication for any purpose, provided that you attribute the Department of Industry as the owner. PUB18/200

The information contained in this publication is based on knowledge and understanding at the time of writing (May 2018) and may not be accurate, current or complete. The State of New South Wales (including the NSW Department of Industry), the author and the publisher take no responsibility, and will accept no liability, for the accuracy, currency, reliability or correctness of any information included in the document (including material provided by third parties). Readers should make their own inquiries and rely on their own advice when making decisions related to material contained in this publication.