The NSW VET Teacher/Trainer of the Year Award recognises innovation and excellence by a trainer/teacher providing nationally recognised training to students at a registered training organisation (RTO), or in partnership with an RTO.

Eligibility Criteria
Nominees must:

- be a permanent resident of Australia;
- be a qualified (as determined by the Standards for Registered Training Organisations 2015;) teacher/trainer employed (or regularly contracted) by an RTO;
- have delivered training in New South Wales from 1 January 2019 to 31 December 2019 which will lead/has led to nationally recognised qualifications or Statements of Attainment under the Australian Qualifications Framework national training system; and
- must not have been selected as a the NSW VET Trainer/Teacher of the year winner from the previous year. A one year gap must be present.

Preparing your application

Nominator Comments
As a nominator of the individual, please briefly explain the reasons for making this nomination. (500 word limit)

You may want to cover their:
- job skills
- training
- industry knowledge
- personal skills

Nominators can be the individual’s employer, colleague, student or other industry group.

Note: This information will act as a ‘support letter of endorsement’ for this nominee/individual.

Section A: Overview
Provide an overview of the trainer/teacher’s areas of expertise, qualifications, courses/classes taught, education and work background, a description of the environment in which the trainer/teacher operates and any specific challenges which were encountered and may have had to be overcome during the course of teaching/training. (300 word limit)

Note: This information will not be considered or used for judging purposes, but it may be used as your summary throughout the Awards process.

For more information or assistance with your application
NSW.TrainingAwards@det.nsw.edu.au
www.trainingawards.nsw.gov.au
1800 306 999
Section B: Entry Criteria

Applicants are required to address each criterion and will be assessed against each criterion.

In your application, you must present your information in a way that clearly addresses the award criteria. Judging panels will be looking for evidence of how your training has contributed to your career and study plans, to the development of your skills and your achievements to date, as well as any way in which your training may have helped you to achieve in other pursuits.

In developing your application, you may wish to take into account some of the considerations outlined below. These considerations are not additional criteria, but are provided to give clarification of what may be relevant to include when writing against the criteria.

Criterion 1: Excellence and initiatives (600 word limit)

Consider:

• What involvement have you had in the development of new learning methodologies and training delivery?
• An initiative you have implemented which has led to innovation/improvement in your delivery and/or assessment practice.
• How have you shared the outcomes of your innovation/improvement with your colleagues?
• What has been the impact of these initiatives/improvements on your learners, your colleagues and your industry partners?

Criterion 2: Learner needs and focus (600 word limit)

Consider:

• How do you support the diverse needs of your learners and ensure they continue to be engaged in their learning journey?
• What evidence is there of the effectiveness of the design and delivery methodologies of your training program?
• Examples where you have initiated a new idea/activity etc. in response to feedback.
• Examples of the learner/industry/community feedback mechanisms that you use?

Criterion 3: Commitment to VET teaching and learning (600 word limit)

Consider:

• How do you maintain and grow your own skills and knowledge?
• How do you support others to develop their skills and knowledge?
• Provide examples of your engagement with other VET professionals?

Criterion 4: Links with industry and community (600 word limit)

You may wish to include information about:

• How are active links with industry and the community implemented in practice?
• What are the major issues confronting the industry(s) your program engages with?
• How can VET help address these issues?
• What level of engagement do you have with Industry and professional bodies?
• How do you promote VET in industry and the community?

Supporting Attachments

The award criteria should be the focus of your nomination; however any relevant evidence may be provided to support your nomination. Any supporting attachment is to be referenced in your application.

Consider including:

» Resume
  A copy of your resume

» Awards and prizes
  Copies of any certificates or prizes you may have been awarded such as, community service award or special recognition by your employer.

» Reference or letter of support
  A reference or letter of support from either your employer/host employer, colleagues or students.

» Workplace/training action photos
  Action photos of you in your workplace or in training. See ‘Photography Brief’.

Applications close 13 March 2020