

## FREE WORKSHOPS AVAILABLE

# How to supervise your apprentice or trainee

Help your apprentice or trainee complete their training by learning how to:

- effectively supervise and 'coach' apprentices and trainees
- understand the importance of effective communication in the workplace
- understand the relationship with the training provider - arranging training that works for you and your business
- address workplace bullying and harassment issues

*Participants may be eligible for Continuing Professional Development points.*

Visit or call Training Services NSW for more information about supervising your apprentice or training and to attend a free workshop.



**training.nsw.gov.au**



**13 28 11**